

**MINUTES OF MEETING
FIDDLER’S CREEK COMMUNITY DEVELOPMENT DISTRICT #1**

The Board of Supervisors of the Fiddler’s Creek Community Development District #1 held a Regular Meeting on January 22, 2020 at 8:00 a.m., at the Fiddler’s Creek Club and Spa, 3470 Club Center Boulevard, Naples, Florida 34114.

Present at the meeting were:

Phil Brougham	Chair
Robert Slater	Vice Chair
Joseph Badessa	Assistant Secretary
Torben Christensen	Assistant Secretary
Joseph Schmitt	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	Assistant Regional Manager
Tony Pires	District Counsel
Terry Cole	District Engineer
Tony DiNardo	Developer
Shane Willis	Director of Safety, Health and Environment
Ron Albeit	Foundation General Manager

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mrs. Adams called the meeting to order at 8:00 a.m. All Supervisors were present, in person.

SECOND ORDER OF BUSINESS

Comments: Non-Agenda Items (3 minutes per speaker)

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Developer’s Report

There being no Developer’s Report, the next item followed.

FOURTH ORDER OF BUSINESS

Engineer's Report: *Hole Montes, Inc.*

- **Update: Sunshine 811 Call System Standard Operating Procedures**

Mr. Cole distributed the Sunshine 811 Utility Location Procedures and noted the following.

- All contractors are required to contact the Sunshine 811 network and then wait two full business days before digging.
- In the event of a call, the District would need to locate CDD utilities, such as streetlight wiring, irrigation lines and storm drainage lines. All CDD utilities and infrastructure were catalogued in the computer files.
- If utilities are present in the area, Earth View LLC, a private utility locating company, would be hired to mark the utility lines at standard rates.

Discussion ensued regarding the requirement for utilities to participate in Sunshine 811, liability if they fail to do so, the lack of advance notice to homeowners or the District when utility companies are working in the CDD and the rights granted to utility companies via easements. Contractors inquiring at a gatehouse about excavating in the District would be referred to Sunshine 811 and the District Engineer. To the extent that the Sunshine 811 system notified the District, Mr. Willis could notify the village associations about utility work.

- **Consideration of Proposal to Review County Watershed Improvement Plan**

Mr. Cole distributed and presented the Proposal to Review County Watershed Improvement Plan. Documents and permit applications would be reviewed in conjunction with District Counsel with a focus on water levels and water quality. Discussion ensued regarding the long-term nature of the project, billing based on time and materials and Mr. Cole's involvement and observations about the water flow and quality since the project commenced, proposed features of the County's plan and ongoing meetings and conferences.

On MOTION by Mr. Slater and seconded by Mr. Christensen, with all in favor, the Hole Montes Proposal for review of the Collier County Watershed Improvement Plan (CWIP) documents, was approved.

▪ **Consideration of Revised Proposal for Removal and/or Replacement of Guardrail - Collier Paving and Concrete Company Inc. (CPCC)**

Mr. Cole submitted proposals for removal and/or replacement of wooden guard rail. Discussion ensued regarding the pros and cons of removal versus replacement, the cost and landscaping issues. The consensus was to replace the wooden guardrail with a steel guardrail. The revised proposal would be amended, as follows:

TERMS AND CONDITIONS: Delete "No traffic control or devices"

On MOTION by Mr. Slater and seconded by Mr. Schmitt, with all in favor, the Collier Paving and Concrete Company Inc., Revised Proposal to Remove and Replace the Guardrail, as amended, in the amount of \$53,710.50, was approved.

Mr. Cole reported the following:

- A proposal was received from CPCC to grind down the sidewalk near Cherry Oaks Trail and Club Center Boulevard, replace the sidewalk within the Cherry Oaks HOA and repair the road west of Cascada.

A previously addressed main irrigation waterline break was discussed. An itemized proposal would be requested and the maintenance items would be submitted to the District Manager.

- Lake Bank Erosion: Erosion repair proposals could be expected within the coming months. No erosion control work was currently underway.

FIFTH ORDER OF BUSINESS

Continued Discussion/Update: Hurricane Irma Recovery

Mr. Adams stated there was nothing new since submittal of the claim to the Federal Emergency Management Agency (FEMA). He would ask the consultant to inquire about it.

SIXTH ORDER OF BUSINESS

Consider Resolution 2020-01, Classifying Surplus Tangible Personal Property; Authorizing Disposition of Surplus Tangible

Mr. Adams presented Resolution 2020-01. Discussion ensued regarding the vehicle purchase and bidding process. Mr. Adams recommended The Foundation submit its bid. The sale would be advertised and the bidding process would proceed, per the District's procedures.

On MOTION by Mr. Schmitt and seconded by Mr. Badessa, with all in favor, Resolution 2020-01, Classifying Surplus Tangible Personal Property; Authorizing Disposition of Surplus Tangible Personal Property; Providing a Severability Clause; and Providing an Effective Date, was approved.

SEVENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of December 31, 2019

Mr. Brougham presented the Unaudited Financial Statements as of December 31, 2019.

On MOTION by Mr. Christensen and seconded by Mr. Brougham, with all in favor, authorizing Staff to direct the Trustee to disburse the small amounts in the refunded Debt Service balances, to be deposited in the operating account, was approved.

Mr. Adams confirmed that the Fiscal Year 2019 audit was underway and the audit firm was aware of the deadline.

EIGHTH ORDER OF BUSINESS

Approval of December 11, 2019 Regular Meeting Minutes

Mr. Brougham presented the December 11, 2019 Regular Meeting Minutes. The following changes were made:

- Line 97: Change "Christiansen" to "Christensen"
- Line 183: Remove "Repair Hole #5"

On MOTION by Mr. Brougham and seconded by Mr. Slater, with all in favor, the December 11, 2019 Regular Meeting Minutes, as amended, were approved.

NINTH ORDER OF BUSINESS

Active Action Items

Item 7: Inspection was underway to identify roadway that needed restriping; all of Championship Drive was identified.

Item 8: Lake bank erosion review would include the creek.

Items 9, 23 and 24 were completed.

Mrs. Adams would follow up on the street sign replacement at Fiddler's Creek Parkway and Mulberry Lane.

Item 15: Mr. Pires would wait until after Mr. McAlpine's presentation to CDD #2 to prepare the letter so it would be as current as possible.

Item 17: Mr. Pires would follow up to ensure the District had the most current PowerPoint, as the PowerPoint received was undated.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Woodward, Pires and Lombardo, P.A.*

There being no report, the next item followed.

B. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: February 26, 2020 at 8:00 A.M.**
 - **QUORUM CHECK**

This item was not addressed.

C. Operations Manager: *Wrathell, Hunt and Associates, LLC*

Mrs. Adams presented the Operations Report and reported the following:

- Whitefly treatments continued. Infestations were spreading rapidly on the ficus hedges.

D. Director of Safety, Health and Environment: *Shane Willis*

Mr. Willis distributed and presented the Department of HSE and Community Services Report in PowerPoint and reported the following:

- **New Gate Access Procedure:** The response was good; residents appreciated the ability to submit their guests and vendors via email.
- **New Patrol Vehicles:** Were put into service. The truck cab roller system would be installed later this month.
- **Nuisance Animals:** Three pythons were removed near Runway Lane recently.

➤ Incidents: Parking and open garage doors were the major incident categories. Tickets were issued in some cases; generally a phone call solved chronic problems. Warning letters were sent to speeders below the threshold for fines.

- **Consideration of Proposals for Fixed Traffic Hawks and Location Recommendations**

Mr. Willis discussed location recommendations for the Traffic Hawks to address speeding, stop signs violations and bicycle safety issues. Discussion ensued regarding the pros and cons, costs and management of fixed and mobile Traffic Hawks and traffic calming signs. The cost of the Guardian system was comparable to the cost for fixed Traffic Hawks and was all-inclusive; whereas, Traffic Hawks had additional installation costs. Additional information from Guardian was pending; user reports have been positive.

Mr. Schmitt voiced his opinion that the purpose was to get drivers to slow down, not to catch violators. He supported a combination of both traffic calming and an additional system to maximize effectiveness.

Mr. Willis would provide more information and references for the Guardian program, compare the two programs and recommend which program to implement, along with a prioritized list of locations to address traffic issues.

➤ Construction Site Hazards: Curious residents have been walking through buildings under construction. Residents should be reminded to stay away from those dangerous areas. Security has been advising residents to stay clear of construction areas.

➤ Radio-frequency identification (RFID): Scanner for employees of The Rookery and Fiddler's Creek to access the Championship Drive gate was activated and working well.

➤ Irrigation: All hardware was installed to interface with satellites. During testing, a software issue was found, which delayed the project a few weeks.

Discussion ensued regarding watering on Fridays and other watering issues. Once the system is fully operational, by the end of January, all watering would be controlled by the central computer.

ELEVENTH ORDER OF BUSINESS

Supervisors' Requests

There being no Supervisors' requests, the next item followed.

TWELFTH ORDER OF BUSINESS

Public Comments

A resident felt that traffic coming out of SR 951 and attempting to turn left should turn right and U-turn to get to Marco Island instead. It was noted that this was not a District issue; it should be addressed with the County.


THIRTEENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Badessa and seconded by Mr. Schmitt, with all in favor, the meeting adjourned at 9:14 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair