

**MINUTES OF MEETING
FIDDLER'S CREEK COMMUNITY DEVELOPMENT DISTRICT #1 &
FIDDLER'S CREEK COMMUNITY DEVELOPMENT DISTRICT #2**

The Boards of Supervisors of the Fiddler's Creek Community Development District #1 and Fiddler's Creek Community Development District #2 held a Joint Access Control Specifications Workshop on **Wednesday, January 25, 2012 at 8:00 a.m.**, at the **Fiddler's Creek Club and Spa, 3470 Club Center Boulevard, Naples, Florida 34114.**

For Fiddler's Creek CDD #1:

Phillip Brougham	Chair
James Curland	Vice Chair
Jim Schutt	Assistant Secretary
Robert Slater	Assistant Secretary
Gerald Bergmoser	Assistant Secretary

For Fiddler's Creek CDD #2:

James Robertson	Chair
Manuel Correia	Vice Chair
Victoria DiNardo	Assistant Secretary
Gretchen Scott	Assistant Secretary
Peggy Schmitt	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Crismond	Assistant Regional Manager
Tony Pires	District Counsel
Terry Cole	District Engineer
Mike Charbonneau	Foundation-Director of Security
Ron Albeit	Foundation

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 8:00 a.m. He noted, for the record, that all Supervisors were present, in person, for both CDD #1 and CDD #2.

SECOND ORDER OF BUSINESS

Discussion: Joint Access Control Specifications

Mr. Adams presented the revised access control specifications, provided in both redline and clean copy. He noted some changes were subjective, such as inclusion of a definition for access control services and inclusion of certifications related to the access control officers.

Mr. Robertson discussed the title of the document and his difficulty with it. The Boards agreed to title the document "Access Control & Security".

Mr. Pires recommended the following changes:

Pages 3 – 4, Section 2.11: include language referencing the rule about no contact with any Board Members, the anti-lobbying rule

Page 4, Section 2.14: Delete entire section but reference the Rules of Procedure

Mr. Slater asked if it will be necessary for the Boards to review this document again, since additional changes are being made. Mr. Adams replied affirmatively but was hopeful it would be in final form and could be handled in individual meetings.

Mr. Schutt questioned if this document will be provided and is intended to be used by the bidders. Mr. Adams replied affirmatively. Mr. Schutt noted, if certain sections are removed but referenced in the Rules of Procedure, the bidders will also need access to that document. He felt that might be a worse process. Mr. Pires advised that referencing, rather than including specific language, avoids opportunities for inconsistencies. Mr. Brougham indicated the Districts' Rules of Procedure are public record and felt providing reference documents, as a part of the bidding process, is not the onus of the Districts. Mr. Curland recommended the Rules of Procedure be posted on the Districts' websites, for ease of access. Mr. Adams stated he would proactively include the Rules of Procedure in the bid documents, if the specifications reference the document.

The following changes to the redlined copy were recommended:

Page 4, Section 2.14 and throughout, as necessary, for all Section numbers: Add a period behind each Section number; for example, change "2.14" to "2.14."

Page 5: Delete "means" at the bottom of the page

Pages 6 – 7, Section 3.01, Items a. – x.: Fix or make the indented letter items consistent (some are indented and some are not)

Page 6, Section 3.01, Item a., Line 1: Bold "Access Control Services"

Page 6, Section 3.01, Item a., Line 3: Delete "service"

Page 6, Section 3.01, Item a., Line 6: Change "Manager" to "Manager." (add a period)

Page 6, Section 3.01, Item c., Line 3: Change "payments," to "payments." (changing the comma to a period)

Page 13, Section 3.22, Line 1: Bold "LICENSES,"

Page 18, Section 3.33., Line 2: Add "at the sole and absolute discretion" after "approval"

Page 25, BID FORM, Item #4: Fix column alignment of last two spaces

Page 25, BID FORM, Notes #3, Line 1: Change "thirteen" to "twelve"

Page Section 6.02, Item c.: Add requirement that patrol officers have had no motor vehicle license suspensions, revocations, cancellations or disqualifications nationwide and conduct a national database driver's license background check (recommended by Mr. Pires)

Page 26, Section 6.02, Item d.: Fix indent

Page 27, Section 6.02, Item g.: Line 4: Insert "(forty-five)" after "45"

Page 27, Section 6.02, Item l.: Delete extra period at the end of the sentence

Page 27, Section 6.02, Items m., and n.: Delete extra line space in between the items

Page 27, Section 6.02, Items p., and q.: Insert a line space between the items

Page 27, Section 6.02, Item t., Part 2, Second Bullet Point, Line 1.: Change "ID (which" to "ID (which"

Page 27, Section 6.02, Item t., Part 2, Third Bullet Point, Line 1: Correct tab alignment

Page 27, Section 6.02, Item t., Part 3: Insert a space before "Uniforms"

Mr. Adams indicated the modifications will be made and a final version will be provided at the Boards' February meetings, for their consideration.

▪ **Remote Control vs. Barcode Gate Access Devices**

******This item was an addition to the agenda.******

Mr. Adams recalled discussion at a previous meeting regarding remote control versus barcode devices for gate access. A resident inquired about acquiring barcodes for residents.

Mr. Charbonneau presented the Boards with a list of pros and cons of the two (2) options.

Mr. Adams indicated, in general, remote control devices are more expensive, at \$35 each, as opposed to the barcodes, which cost \$3.80 each. He noted the barcode system would require a capital investment, including installation of four (4) barcode readers, at a \$6,000 each. Mr. Adams discussed concerns and issues with barcodes and indicated they are less reliable than remote control devices. He acknowledged that a barcode system is more secure than a remote, which can be transferred between vehicles.

In response to a question, Mr. Charbonneau indicated no more than five (5) residents have inquired about barcodes.

The consensus of both Boards was to not pursue implementation of a barcode access system, for residents, at this time.

THIRD ORDER OF BUSINESS

Adjournment

There being nothing further, the workshop adjourned.

On MOTION for Fiddler's Creek CDD #1 by Mr. Brougham and seconded by Mr. Bergmoser, with all in favor, the meeting adjourned at 8:26 a.m.

On MOTION for Fiddler's Creek CDD #2 by Mr. Robertson and seconded by Ms. DiNardo, with all in favor, the meeting adjourned at 8:26 a.m.

**FIDDLER'S CREEK CDD #1 &
FIDDLER'S CREEK CDD #2**

January 25, 2012

FOR FIDDLER'S CREEK #1:


Secretary/Assistant Secretary


Chair/Vice Chair

FOR FIDDLER'S CREEK #2:


Secretary/Assistant Secretary


Chair/Vice Chair